

**MARIN GENERAL SERVICES AUTHORITY
DESTRUCTION OF RECORDS
RESOLUTION NO. 2009-__**

**A RESOLUTION OF THE GOVERNING BOARD OF THE MARIN GENERAL
SERVICES AUTHORITY AUTHORIZING THE DESTRUCTION OF RECORDS**

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the Marin General Services Authority; and

WHEREAS, Section 34090 of the Government Code of the State of California provides the parameters whereby a record that has served its purpose and is no longer required may be destroyed; and

WHEREAS, Marin General Services Authority adopted a Records Retention Schedule on September 11, 2008.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Authority as follows: The records of the Marin General Services Authority, as set forth in the Exhibit A, attached hereto and incorporated herein by this reference, are hereby authorized to be destroyed.

ADOPTED AND APPROVED BY THE MARIN GENERAL SERVICES AUTHORITY, this 12th day of February 2009, by the following vote:

Ayes:

Noes:

Absent:

Chair

Attested By:

Executive Officer

EXHIBIT A

Box Name / Subject / Folder Name	Start Date	End Date	Item #	Retent.	Destroy	Box #
Abandoned Vehicle Abatement Report (County of Marin)	1998	1999	12	A+5	2006	MGSA-D01
Abandoned Vehicle Abatement Report (County of Marin)	1997	1998	12	A+5	2005	MGSA-D01
Abandoned Vehicle Abatement Report (County of Marin)	1996	1997	12	A+5	2004	MGSA-D01
Abandoned Vehicle Abatement Report (County of Marin)	1995	1996	12	A+5	2003	MGSA-D01
Journal Vouchers	1995	1995	10	A+5	2002	MGSA-D01
Joint Services Committee – Correspondence & Copies	2001	2001	6	2	2004	MGSA-D01
Correspondence, Drafts & Notes	2000	2000	6	2	2003	MGSA-D01
Joint Services Committee – Correspondence & Copies	1999	1999	6	2	2002	MGSA-D01
Correspondence	2002	2002	6	2	2005	MGSA-D01
Correspondence	2001	2001	6	2	2004	MGSA-D01
Correspondence	2000	2000	6	2	2003	MGSA-D01

Correspondence	2001	2001	6	2	2004	MGSA-D02
Correspondence	1999	2000	6	2	2003	MGSA-D02
Correspondence	1999	1999	6	2	2003	MGSA-D02
Invoice	2000	2000	9	A+5	2007	MGSA-D02
Budget	2000	2001	1	A+5	2008	MGSA-D02
Invoices	2000	2001	9	A+5	2008	MGSA-D02
AVA Invoices & Reports	2000	2001	9	A+5	2008	MGSA-D02
AVA Invoices & Reports	1999	2000	9	A+5	2007	MGSA-D02
AVA Invoices & Reports	1998	1999	9	A+5	2006	MGSA-D02
MarinMap Budgets	2000	2001	1	A+5	2008	MGSA-D02
MarinMap Invoices	2000	2001	9	A+5	2008	MGSA-D02