

MARIN GENERAL SERVICES AUTHORITY
371 Bel Marin Keys Blvd., Suite 100, Novato, CA 94949
PHONE: (415) 883-9100 FAX: (415) 883-9155

MEMORANDUM

DATE: November 13, 2008
TO: MGSA Board of Directors
FROM: Paul Berlant, Executive Officer
SUBJECT: AGENDA ITEM E-2: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH RICHARD SCHORSKE TO SERVE AS MCEP CLIMATE ACTION DIRECTOR

Recommendation: Authorize the Executive Officer to execute a professional services agreement with Richard Schorske to serve as MCEP Climate Action Director.

Background:

Through the efforts of the MCEP Steering Committee, a RFP to serve as MCEP Climate Action Director was issued in August. Seven applications were received by the September 2nd deadline. Four individuals were interviewed by a "hiring sub-committee," which made a recommendation to the full Steering Committee in October. That recommendation was to select Richard Schorske. The full committee concurred at the October meeting.

Mr. Schorske has been working under a separate agreement to do start-up work for the grant, specifically preparing a "Work Plan," which will be attached to the professional services agreement as Exhibit A. Exhibit B of the agreement is the scope of work in the BAAQMD grant, which the Mr. Schorske will be charged with implementing. Mr. Schorske has also assisted in working out the transfer of the grant to the MGSA. Funding for this start-up work has come from the membership match.

Attachment E-2 to this memo is the draft professional services agreement. However, the draft attached to this report is to be reviewed by the Steering Committee on the same day this packet is being duplicated and lacks Exhibit A, the work plan, which is also being reviewed by the Steering Committee. The final, recommended agreement and, including work plan will be distributed under separate cover as soon as it is finalized. The work plan that will be distributed will have the approval of the full committee.

Maximum compensation under the contract is \$86,250, including reimbursement of up to \$2250 in out of pocket expenses. Payment to Mr. Schorske is tied to submittal to BAAQMD of the work products required under the grant. Funds for the contract are from the BAAQMD grant and "match" from the MCEP members and included in the 2008-08 MGSA budget.