

MARIN GENERAL SERVICES AUTHORITY

27 Commercial Blvd., Suite C, Novato, CA 94949

Phone: (415) 883-9100 FAX: (415) 883-9155

MEMORANDUM

DATE: January 12, 2006

TO: MGSA Board of Directors

FROM: Martin J. Nichols, Executive Officer

SUBJECT: AGENDA ITEM E: TRANSFER OF MARINMAP TO MARIN GENERAL SERVICES AUTHORITY

Recommended Action: Agree to assume responsibility for the governance of the MarinMap program.

Background:

MarinMap is a consortium of public agencies that have joined together to build and operate a Geographic Information System (GIS) for their day-to-day operations. A GIS is a computer-based system of software and hardware designed to link computer maps with information about the mapped entities.

MarinMap members are as follows:

City of Belvedere	City of Sausalito
Town of Corte Madera	Town of Tiburon
Town of Fairfax	County of Marin
City of Larkspur	Local Agency Formation Commission
City of Mill Valley	Marin Municipal Water District
Town of Ross	Novato Sanitary District
Town of San Anselmo	City of Novato (<i>not adopted JEPA, but does pay dues</i>)
City of San Rafael	

MarinMap is governed by the Marin Telecommunications Agency and operates under a Joint Exercise of Powers Agreement. It is not a separate joint powers agency.

The MarinMap Steering Committee (representatives from each member agency) makes recommendations to the MTA.

The FY 2005-06 final budget for the MarinMap project is as follows:

EXPENDITURES:

Code	Object	Final Budget FY 2005-2006
2533	Contract Services	\$125,600
2717	Audit/Accounting Services	2,700
6991	Contingencies	3,700
TOTAL EXPENDITURES		\$132,000

Included in the contract services appropriation are the following amounts:

County Contract	\$ 70,600
GSA Administration	10,000
Applications	<u>45,000</u>
TOTAL	\$125,600

REVENUE:

Object Code	Revenue Item	Final Budget FY 2005-2006
9788	Member Dues	132,000
TOTAL REVENUE		\$132,000

All operating funds are secured through a sliding scale member dues formula:

- Tier I - \$10,000 per year:
 Agencies assessed this amount: County, Novato, San Rafael, MMWD, LAFCO, and Novato Sanitary District
- Tier II - \$9,000 per year:
 Agencies assessed this amount: Corte Madera, Larkspur, Mill Valley, San Anselmo, Sausalito, and Tiburon
- Tier III - \$6,000 per year:
 Agencies assessed this amount: Belvedere, Ross, and Fairfax.

Major Issues:

1. Completion of new orthophotograph
2. Funding for new applications
3. The marketing of MarinMap data
4. MarinMap governance and integration into MGSA shared applications planning processes

Implementation Steps:

To transfer the MarinMap project to the General Services Authority, the following actions would be taken:

1. The Marin General Services Authority agrees to assume responsibility for the MarinMap program.
2. The Marin Telecommunications Agency Board of Directors consents to the transfer of responsibility to the MGSA.
3. A new agreement to govern MarinMap is drafted in consultation with the MarinMap Steering Committee. A procedure to terminate the current MarinMap JEPA is prepared.
4. A new MarinMap JEPA/MOU is sent to each agency for adoption.
5. Once the new agreement is approved by each member agency, the MGSA Board of Directors takes action to complete the transfer.

New GSA Costs:

The MGSA will have new expenses in completing the transfer and assuming management of the MarinMap program:

1. Legal fees to draft a resolution to terminate the current MarinMap JEPA and draft a new agreement between the member agencies and the GSA.
2. Compensation to the Executive Officer to manage this process and the ongoing MarinMap process.

Time Schedule:

If your Board agrees to assume MarinMap at your January meeting, the MTA Board of Directors will be asked to consent to the transfer at their February meeting. At your March 9, 2006 GSA Board meeting, you would be asked to take the actions to initiate transfer process (authorize new legal services and amend the GSA Executive Officer agreement for MarinMap management).

The process to draft, review and adopt a new MarinMap member agreement will take an estimated six months.