

MARIN GENERAL SERVICES AUTHORITY

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*** CONFIDENTIAL – CLOSED SESSION MATTER ***

MEMORANDUM

DATE: September 14, 2006

TO: MGSA Board of Directors

FROM: Martin J. Nichols, Executive Officer

SUBJECT: AGENDA ITEM J: MARINMAP MANAGEMENT PROPOSAL

As directed by your Board, I have met with Directors McIntyre and Keen on an amendment to my Executive Officer agreement regarding management of MarinMap under the MGSA.

We met on July 20, 2006.

We discussed my managing MarinMap for the MGSA at an all-inclusive hourly rate of \$160. I have budgeted for 100 hours or \$16,000 in the FY 2006-07 MGSA budget.

My duties would include:

1. The transition of the MarinMap project from the MTA to the MGSA, which will involve terminating the existing JEPA and obtaining approval of a new agreement for the MarinMap project, with non-MGSA members.
2. Preparation and management of MarinMap budget, including collection and deposit of dues.
3. Preparation and management of MarinMap contracts.
4. Attend MarinMap Steering Committee meetings.
5. Consultation on legal issues, including Public Records Act requests.