

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: September 14, 2006

TO: MGSA Board of Directors

FROM: Martin J. Nichols, Executive Officer

SUBJECT: AGENDA ITEM I: DIRECTION ON SCHEDULING NOVEMBER MGSA BOARD OF DIRECTORS' MEETING

Recommended Action: Determine a date for a special November 2006 Board of Directors' meeting.

Background:

The Marin Managers' Association has scheduled its annual planning session for November 9, 2006 and conflicts with your Board's regular meeting date. Please consult your calendars on the possibility of holding a special Board meeting at 10:00 a.m. on November 1 or 16, 2006.