

**MARIN GENERAL SERVICES AUTHORITY**  
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**MEMORANDUM**

**DATE:** September 11, 2008

**TO:** MGSA Board of Directors

**FROM:** Paul Berlant, Executive Officer

**SUBJECT:** AGENDA ITEM: **J**: REIMBURSEMENT AGREEMENT WITH MARIN TELECOMMUNICATIONS AGENCY FOR STAFF SERVICES

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Since preparation of the staff report for Item J on the September 12<sup>th</sup> Board agenda, the proposed agreement to engage Local Government Services (LGS) has changed from one in which MTA takes the lead and MGSA and MERA agree to reimburse MTA for our share of the costs, to one in which MGSA, as well as MTA and MERA, are all signatories to the agreement with LGS. The terms of the agreement will be the same, with MGSA paying a 20% share of the salary and benefits as well as one-third of LGS's administrative costs. Under the agreement, LGS agrees to provide an Administrative Services Associate, per the job description provided by the JPA's, as well as meet provisions similar to those in MGSA's agreement with RGS for my services, including liability and workers compensation insurance.

Attached is a draft of the agreement, which has yet to be finalized. As before, I am requesting authorization from the Board to execute the agreement so long as the terms are as described in this draft.