

**RECORDS DESTRUCTION AUTHORIZATION FORM**

The records listed on the attached list are scheduled to be destroyed, as indicated on the Records Retention Schedule.

The records are not the subject of any claim, litigation, investigation, or audit.

Box Name / Subject / Folder Name	Start Date	End Date	Item #	Retent.	Destroy	Box #
MarinMap Budgets	2001	2002	12	A+5	2012	MGSA D07
MSLA Budgets	2005	2006	12	A+5	2012	MGSA D07
MarinMap Invoices and Budgets	2003	2004	12	A+5	2012	MGSA D07
MarinMap Printouts	2003	2004	12	A+5	2012	MGSA D07
MarinMap Budget	2003	2004	12	A+5	2012	MGSA D07
Marin Map Invoices, Budgets, Printouts	2004	2005	12	A+5	2012	MGSA D07

\_\_\_ Shredding is Required (Records contain private information)

**DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION**

**Paul Berlant**

\_\_\_\_\_  
Executive Officer

\_\_\_\_\_  
Date

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*(Complete after destruction has been performed, if done by Authority Employees. If destruction is performed by a commercial vendor, have them provide you with a certificate.)*

**I HEREBY CERTIFY** that the items listed above have been destroyed in accordance with Authority policies and procedures:

Carla Overberger

\_\_\_\_\_  
Employee Performing Destruction

\_\_\_\_\_  
Date