

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: May 12, 2011

TO: MGSA Board of Directors

FROM: Paul Berlant, Executive Officer

SUBJECT: AGENDA ITEM: C-3: MARINMAP 2011-12 BUDGET

Wayne Bush, MarinMap Program Manager and I have prepared the draft 2012-13 MarinMap budget, with the advice of the MarinMap Steering Committee. Last year we used a large fund balance to waive annual dues payments from MarinMap members. Although we are projecting a fund balance of approximately \$104,000, this amount is not sufficient to waive dues for 2012-13. If the budget is approved as recommended, the majority of the fund balance will be used fund MarinMap ongoing expenses and major project activities.

Below is the budget summary and details as recommended by the MarinMap Steering Committee in April. For the second year we have included a modest "Reserves" line item of \$30,000, which would only be used for projects already identified, unless further approvals are obtained from the MGSA Board. This reserve is slightly more than 12% of the total budget. The Steering Committee also included a line item to start accumulating funds for the next iteration of an orthophoto, when needed.

The listing of individual projects and costs will be MarinMap's 2012-13 work plan. The MGSA board does not typically approve the work plan. However, the Steering Committee felt that the board should see the work plan so you would understand what they intend to accomplish this year.

2012 -13 MARINMAP BUDGET

Expenditures	Final 11-12	Est Ac 11-12	Proposed 12-13	12-13 vs Est Ac
Contract Services	\$ 120,690	\$ 129,240	\$ 120,720	\$ (8,520)
Projects	\$ 113,800	\$ 52,000	\$ 86,664	\$ 34,664
Contingency/Reserves	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Total	\$ 264,490	\$ 211,240	\$ 237,384	\$ 26,144
Revenues				
Member Dues	\$ -	\$ -	\$ 132,000	\$ 132,000
Interest	\$ 2,700	\$ 1,000	\$ 1,000	\$ -
Subtotal	\$ 2,700	\$ 1,000	\$ 133,000	\$ 132,000
Fund Balance	\$ 261,790	\$ 328,150	\$ 104,384	\$ (223,766)
Total	\$ 264,490	\$ 329,150	\$ 237,384	\$ (91,766)

The budget as approved by the Board will be input into the County accounting system. However, as recommended by the Steering Committee, it would appear as follows:

G/L		FY2011-12	FY2012-13
4410125	Interest	-2700	-1000
4640322	City Contribution	0	132000
5210100	Pro Services	234490	207384
9000010	Contingency	30000	30000

Note: Carryover of \$104384 is not entered into County system.

Attached are the Steering Committee recommended budget and descriptions of proposed 2012-13 projects.