

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: March 8, 2012

TO: MGSA Board of Directors

FROM: Paul Berlant, Executive Officer

SUBJECT: AGENDA ITEM: E: MarinMap Program Update and Program Director Contract

Recommended Action

Receive the monthly report from Wayne Bush, Program Director and the Executive Officer regarding the professional services agreement with Mr. Bush. No action is requested.

Discussion

Wayne Bush will provide the Board an update on the MarinMap Program.

In March 2011, after a recruitment process wherein Wayne Bush was selected as MarinMap Program Director, the Board authorized a professional services contract with Mr. Bush. That contract was for one year, with automatic renewal at the same terms, unless terminated by either party.

Over the last year, Mr. Bush has performed the duties of program director supervising the program, maintaining its web page, staffing the Steering and Executive Committees, preparation of the annual budget, and managing the consulting contracts. He has provided the Board with monthly reports as to progress of the program and performed all the duties specified in his contract.

Absent direction to the contrary, I intend to allow the extension of the contract for another year at the same terms and scope of work. The terms include compensation in the amount of \$2720 per month (based on 32 hours per month at \$85 per hour). MarinMap provides Mr. Bush with one license for the ArcView software necessary to run MarinMap.