

# MARIN GENERAL SERVICES AUTHORITY

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## MEETING NOTES

Meeting of September 8, 2011

The meeting came to order in the Corte Madera Town Council Chambers at 10:02 a.m.

PRESENT: Michael Frank, Vice-Chair called the meeting to order with Gary Broad, Clarissa Daniel, Nancy Mackle, Alternate Board Member Adam Politzer sitting in for George Rodericks, and Hamid Shamsapour present. Nicholas Nguyen was absent. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, and Taxicab Regulations Program Manager Jeff Rawles.

- A. Minutes of July 14, 2011 meeting. Berlant noted the need to delete the word “select” from the motion/second in Item F and correct a typographic error in Item G, “provided” rather than “proved.” Motion by Mackle, seconded by Daniel to approve the minutes of the July 14, 2011 meeting as corrected. Motion carried 6 – 0, 1 absent.
- B. Report from Executive Officer. Berlant reported that he participated in a meeting of the Sonoma/Mendocino City Managers Group, making a presentation on the successes of the MGSA. The group is seeking to enhance opportunities to share services and resources, and MGSA was an example they wanted to examine. Berlant also noted that in an email dated September 8, 2011, Novato Councilmember Eklund asked that MGSA prepare responses to the MCCMC Oversight Committee questionnaire on behalf of MCSTOPPP. Berlant noted that this is an issue for the MCSTOPPP staff and will report same to Ms. Eklund. The Board concurred.
- C. Report by MCSTOPPP staff regarding the Re-issued Phase II Permit. Liz Lewis and Terri Fashing, MCSTOPPP staff, provided a revised report on the draft re-issued stormwater permit. Fashing reported that MCSTOPPP had submitted a response letter to the State Water Quality Control Board today, a copy of which had been sent to MGSA, that the State has indicated it will do a second draft of the Permit for review by Marin County, that the State expects to adopt the Permit in February 2012 and that it will go into effect in June 2012. MCSTOPPP staff will continue to negotiate with the Regional Board staff to allow use of the provisions of the current permit, rather than implement all of the more prescriptive and expensive provisions of the draft re-issued permit.

No action was taken.

- D. Streetlight Repair Program. Berlant presented a report regarding streetlight repair work for 2011-12 and recommended approval of authorization to execute a contract with Republic ITS for such repairs in an amount not to exceed \$40,000. Berlant also presented Republic’s proposed revised rate schedule, including a request for a four-year extension of their contract with MGSA. Berlant recommended that a decision be delayed until the November board meeting in order to allow MGSA members to review the proposal.

The Board asked that Berlant explore other providers of streetlight maintenance before a conclusion is reached regarding an extension and that the rate schedule be discussed with the MPWA members.

Motion by Daniel, seconded by Shamsapour to adopt Resolution 2011-10, authorizing the Executive Officer to execute a contract with Republic ITS to make the noted repairs to streetlights in an amount up to \$40,000. Motion carried 6 – 0, 1 absent.

- E. Taxicab Regulation Program Update. Berlant and Rawles provided an update on the taxicab regulation program.

No action was taken.

- F. MarinMap Program Update. Berlant gave the Board an oral report on the MarinMap Program from material from Wayne Bush. Berlant reported that: a draft of the Phase 1 (2010-2011 project) National Hydrography Dataset is complete and loaded into MarinMap. Phase 2 of the NHD is getting underway; MarinMap has prepared and endorsed a scope work to make the stream and water body data ready for integration into the Federal dataset; MarinMap developed a set of standards for showing storm drain pipes, boxes, and other facilities as well as the databases behind the display; The Community Base Map project is being completed. This is a base map that was developed to ESRI's global standards; The Marinmap.org data viewer has been improved and is getting positive feedback about its appearance and functionality; The Matrix team did a training/demonstration session at the City of Sausalito. Similar sessions are planned in the other cities; MarinMap is working with the Census Bureau to rectify their dataset to MarinMap's more accurate dataset; Marinmap took data from PG&E's web site, which displays principal gas transmission lines, and plugged it into MarinMap's data viewer. Members only can now access PG&E's gas transmission line work; New Zoning and General Plan land use tables are being developed, which are anticipated to be maintained and updated by agency planning staff; MMWD is finalizing a service level agreement which will allow all MMAP members to have access to their waterline data, creating another layer of valuable and useful underground information; TAM has shared data with Marinmap from its capital updating process. Corridor travel study information is in Marinmap that shows travel times, delays, signal operations and other data compiled by TAM; MCSTOPPP is working with the cities and the County on the coming Phase II permitting requirements of the Clean Water Act. A major element of the requirements is to create GIS mapping. MarinMap and MCSTOPPP will be working together to ensure that the GIS requirements will go smoothly.

- G. Extension of Abandoned Vehicle Abatement Program. Berlant presented a report stating that the AVAP program in Marin County will expire in April 2012 unless extended. He presented a draft resolution extending the program to April 2022.

Motion by Shamsapour, seconded by Broad to adopt Resolution 2011-11, extending the Abandoned Vehicle Abatement Program to April 2022 and authorizing the Executive Officer to transmit that resolution to the State of California DMV. Motion carried 6 – 0, 1 absent.

H. Solicitation of Applications for Executive Officer. Berlant reported that Section 9.3 of the MGSA JPA agreement required the MGSA to solicit applications for the position of Executive Officer at least once every four years. Board members Rodericks, Broad, and Shamsapour volunteered to serve as a committee to solicit applications for the position, hold applicant interviews, and make a recommendation at the November board meeting.

I. Closed Session: CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION- Pursuant to Government Code Section 54956.9(a). One case: Marin General Services Authority and City of Novato v. Novato Taxi, et. al.

There were no announcements.

I. Public Comment.  
There were no comments.

J. Adjournment. The meeting adjourned at 11:05 a.m.

**NEXT SCHEDULED MEETING: November 10, 2011, 10:00 a.m.**

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Paul Berlant, Executive Officer