

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: March 9, 2006

TO: MGSA Board of Directors

FROM: Martin J. Nichols, Executive Officer

SUBJECT: AGENDA ITEM F: WIRELESS RFP – SUMMARY OF RESPONSES AND DIRECTION OF NEXT STEPS

Recommended Actions:

1. Receive report on consultant proposals.
2. Determine Board interest in proceeding with developing a Wireless RFP.
3. Invite selected firms for Board interviews.

Background:

1. Consultant Proposals

I requested proposals from six firms. Four firms replied:

- a) CBG Communications, Philadelphia, PA
- b) Day Wireless Systems, Milwaukie, OR
- c) Municipal Partners, Lafayette, CA
- d) Kingston Cole & Assocs., San Rafael, CA

All replies were responsive to my request for a proposal. A summary of the four proposals and a section by section cost breakdown is attached. A copy of each proposal is also attached.

2. Interest in proceeding with developing a Wireless RFP.

The Board should affirm its interested in proceeding with retaining a consulting firm to first complete the needs assessment and goals formation steps and then issue the wireless vendor RFP.

3. Firm Interviews

If your Board determines to proceed with the project, I recommend that we invite each firm for a Board interview on May 11, 2006. I recommend that your Board include David Hill (County ISTD) and Richard Chuck (MERA Engineer) to assist the Board in the interview process.