

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: September 8, 2011
TO: Board of Directors
FROM: Paul Berlant, Executive Officer
SUBJECT: AGENDA ITEM H: SOLICITATION FOR APPLICATIONS FOR EXECUTIVE OFFICER

RECOMMENDED ACTION: Establish a process for solicitation of applications for and selection of the Executive Officer.

BACKGROUND Section 9.3 of the MGSA JPA agreement calls for the Authority (MGSA) to “solicit competitive applications, including compensation for the services of executive officer every four years. The first application process will be within two years after ratification of the JPA.” The last time such a solicitation was conducted was during the fall of 2007. Thus, the agreement requires that the Board do so again at this time.

As I intend to submit an application, I will not participate in the recruitment process other than as applicant. However, I do suggest that the Board establish committee of Board members to conduct the recruitment. Carla Overberger in the MGSA office will be available to assist.