

MARIN GENERAL SERVICES AUTHORITY

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MEETING NOTES

Meeting of March 3, 2011

The meeting came to order in the Corte Madera Town Council Chambers at 10:05 a.m.

PRESENT: George Rodericks Chair called the meeting to order with Clarissa Daniel, Nicholas Nguyen, and Jim Schutz present. Gary Broad and Hamid Shamsapour arrived late. Michael Frank was absent. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, and Taxicab Regulations Program Manager Jeff Rawles.

- A. Motion by Schutz, seconded by Daniels to approve the minutes of the January 11, 2011 meeting as written. Motion carried 4 – 0, three members absent.
- B. Report from Executive Officer. Berlant reported a meeting he attended hosted by the County MEMT to discuss conversion of streetlights to LED and Induction lighting.
- C. Taxicab Regulation Program Update. Berlant and Rawles provided an update on the taxicab regulation program. Rawles has received a number of complaints from taxi owners and drivers about other drivers and the advertising practices of some company owners. In addition, Berlant noted he had issued Compliance Order 2011-01 to Taxi Marin Cab Company for allowing a driver who does not have a permit from MGSA to drive one of its taxicabs and having a direct company employee when the company has not provided proof of workers' compensation insurance.

Kevin Carroll spoke regarding the problem of the use of taxi "brand" names and use, or lack thereof, of Fictitious Business Names.

No action was taken.

- D. Streetlight Program Update. Berlant presented an update of the streetlight repair program under contract with Republic ITS. The repair/replacement program under contract is virtually complete.

The City of Novato and PG&E have requested a third Smart Meter relay device be allowed on a MGSA-owned streetlight pole. Staff has no objection.

Motion by Broad, seconded by Nguyen to authorize the Executive Officer to permit a third Smart Meter relay device on a MGSA-owned streetlight pole. Motion carried 6-0, one member absent.

- E. MarinMap Program – Program Director. Berlant reviewed the recruitment process used to solicit applications for MarinMap Program Director. The MarinMap Executive Subcommittee and three volunteers from the committee screened and interviewed applicants, reaching consensus that Wayne Bush was the most qualified applicant. Berlant presented the standard professional services agreement for the position, the terms of which include compensation of \$2720 per month.

Motion by Daniels, seconded by Shamsapour to authorize the Executive Officer to approve Resolution 2011-04 authorizing the Executive Officer to execute a professional services agreement with Wayne Bush for the position of MarinMap Program Director. Motion carried 6-0, one member absent.

- F. Marin County Stormwater Pollution Prevention Program. Terri Fashing, MCSTOPPP Program Manager, presented the draft 2011-12 MCSTOPPP budget, including a discussion of the higher assessment contributions requested of towns and cities for 2011-12.

Board members reiterated the need for the program to reduce costs as much as possible and that they had hoped that the reduction in assessments seen last year would be carried forward into 2011-12. Fashing responded that she expects costs to go up, particularly in response to the new state-wide Municipal General Countywide Stormwater permit that is expected to be issued in June 2011.

Motion by Daniels, seconded by Broad to recommend to the County Board of Supervisors approval of the MCSTOPPP budget as proposed. Motion carried 6-0, one member absent.

- G. 2009-10 Audit Report. Berlant presented the 2009-10 Audit Report prepared by Maher Accountancy. The report made no management recommendations and found the financial statements to be in conformity with generally accepted accounting principles. Maher did recommend separating the collection of funds on behalf of the County Mediation Program from other revenues collected by MGSA.

Motion by Broad, seconded by Shamsapour to accept the 2009-10 Audit Report. Motion carried 6-0, one member absent.

- H. Correspondence: Letter from Marin District Attorney regarding the County Mediation Program.

- I. Public Comment.
There were no comments.

- J. Closed Session. 1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION - pursuant to Government Code Section 54956.9(a). Two cases: (1) Marin General Services Authority and City of Novato v. Novato Taxi, et. al. and (2) J. Kelly McClure v. Marin General Services Authority.

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – TITLE: EXECUTIVE OFFICER pursuant to Government Code Section 54957.

There were no announcements.

K. Adjournment. The meeting adjourned at 11:25 am.

NEXT SCHEDULED MEETING: May 12, 2011, 10:00 a.m.

Paul Berlant, Executive Officer

Approved: May 12, 2011