

MARIN GENERAL SERVICES AUTHORITY

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DRAFT MEETING NOTES

Meeting of January 11, 2011

The meeting came to order in the Novato City Council Chambers at 10:00 a.m.

PRESENT: George Rodericks Vice Chair, called the meeting to order with Gary Broad, Michael Frank, Clarissa Daniel, and Jim Schutz present. Nicholas Nguyen joined the board as the new representative of the Marin Public Works Association. Hamid Shamsapour arrived at 10:05 a.m. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, and Taxicab Regulations Program Manager Jeff Rawles.

- A. Minutes Board meeting November 18, 2010. Motion by Jim Schutz, seconded by Nicholas Nguyen to approve the minutes of the November 18, 2010 meeting as written. Motion carried 6 – 0, one absent.
- B. Selection of Chair and Vice Chair. Motion by Jim Schutz, seconded by Clarissa Daniels to nominate George Rodericks Chair. Motion carried 7-0. Motion by Clarissa Daniels, seconded by Jim Schutz to nominate Michael Frank Vice Chair. Motion carried 7-0.
- C. Closed Session.
 - 1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b)(3)(A) of Government Code Section 54956.9: One Potential Case.
 - 2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION-
Government Code Section 54956.9(a): Marin General Services Authority and City of Novato v. Novato Taxi, et. al.
There were no announcements.
- D. Report from Executive Officer. No report.
- E. Taxicab Regulation Program Update. Berlant and Rawles provided an update on the taxicab regulation program. There was no action taken.
- F. Streetlight Program Update. Berlant presented an update of the streetlight repair program under contract with Republic ITS.

Berlant reported on the request from the City of Novato to approve the use of two streetlight poles to hold PG&E Smart Meter relay devices. Absent approval by MGSA for the use of the poles, PG&E would have to install new single purpose poles, which Novato does not feel is warranted. PG&E will pay MGSA \$780 for the use of each pole, plus \$590 for administrative expenses. The term of the agreement would be for 20 years, with five-year extensions, subject to MGSA approval. Motion by Hamid Shamsapour,

seconded by Michael Frank to authorize Berlant to execute a license agreement for the use of two poles by PG&E as requested by the City of Novato. Motion carried 7-0.

Berlant requested authority accept conversions of streetlight fixtures to LED or Induction lighting as members make the changes. A draft data form was presented. Motion by Jim Schutz, seconded by Gary Broad to adopt Resolution 2011-01 authorizing the Executive Officer to accept the streetlight conversions. Motion carried 7-0.

- G. MarinMap Update. Berlant presented a professional services agreement with Wayne Bush to serve as MarinMap Program Director under contract. The board postponed action, pending a public process soliciting applications and alternate method of contracting.

Berlant presented a proposal to contract with the USGS to purchase orthophotos of the Marin Urban Corridor and the Stafford Lake area for a cost not to exceed \$50,000.

Berlant presented a budget amendment to cover the cost of the USGS orthophotos and added cost for a contract Program Director.

Motion by Hamid Shamsapour, seconded by Clarissa Daniels to approve Resolution 2011-02 approving a budget amendment. Motion carried 7-0.

Motion by Hamid Shamsapour, seconded by Gary Broad to approve Resolution 2011-03 authorizing Berlant to execute a funding agreement with the USGA for the orthophotos. Motion carried 7-0.

- H. MGSA Board Meeting Schedule for 2011. Berlant presented a proposed schedule of Board meetings for 2011. The Board approved the 2011 schedule as presented, with the exception of the March meeting to be held on March 3, 2011. All other meetings are to be held on the second Thursday of odd numbered months.
- I. Public Comment. There were no public comments.
- J. Closed Session. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – TITLE: EXECUTIVE OFFICER pursuant to Government Code Section 54957. There were no announcements.
- K. The meeting adjourned at 11:15 a.m.

NEXT SCHEDULED MEETING: March 3, 2011, 10:00 a.m.

Paul Berlant, Executive Officer

Approved: _____