

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: November 18, 2010

TO: MGSA Board of Directors

FROM: Paul Berlant, Executive Officer

SUBJECT: AGENDA ITEM: F: Professional Service Contracts – Regional Government Services for Executive Officer and Administrative Services Associate

Recommended Action

Authorize the Board Chair to execute extensions of the professional services agreements with the RGS for the services of an Administrative Services Associate and the Executive Officer.

Discussion

The MGSA contracts with RGS for the services of the Executive Officer and the services of an Administrative Services Associate (.3 FTE). The terms of contracts for the two positions run out at the end of 2010 and need to be extended. Simple extensions, ending on December 31, 2011 have been prepared, utilizing the same terms and scopes of work.

Attachments

Draft Professional Services Contracts – Executive Officer and Administrative Services Associate