

**MARIN GENERAL SERVICES AUTHORITY  
TAXICAB REGULATION PROGRAM PROCESS  
RESOLUTION 2010 – 13**

**WHEREAS**, Government Code Sections 53075.5 requires local jurisdictions to protect the public health, safety, and welfare by adopting an ordinance or resolution with regard to taxicab transportation; and

**WHEREAS**, the MGSA adopted a Taxicab Regulation Program in 2006; and

**WHEREAS**, the implementation of such regulation program requires that the Taxicab Regulation Program staff follow a consistent process in the issuance of permits.

**NOW THEREFORE, BE IT RESOLVED**, that the Marin General Services Authority approves the Taxicab Permit Process, as shown in Exhibit A.

Adopted this 18<sup>th</sup> day of November 2010.

Ayes:

Noes:

Absent:

\_\_\_\_\_

Chair

Attested By:

\_\_\_\_\_  
Executive Officer

Exhibit A  
**MGSA Taxicab Permit Process**

MGSA issues three separate permits to the taxi cab industry that operates in Marin County: Company permit; Vehicle permit; and Driver permit. Permits are issued sequentially. The vehicles permits (MCTRP Section "D") require company identification markings and the driver permits require a company authorization (MCTRP Section "C"). The permit process is as follows.

Company Permit A company owner completes the application process which is specified in MCTRP Section "B." The steps consist of meeting with the MCTRP administrator who explains the process and:

- 1) Applicant completes several forms: Owner application; business permit application; MCTRP compliance certification; and MGSA indemnity agreement.
- 2) Applicant is sent for live scan background check with Marin County Sheriff's Department, with results to go to MCTRP Administrator.
- 3) Applicant pays non-refundable \$1000 permit fee.
- 4) Applicant provides necessary insurance and drug policy.

Vehicle Permit Vehicles are permitted to an approved company following:

- 1) Company owner provides documentation that the vehicle meets MCTRP insurance requirements.
- 2) Company owner provides self certification that the vehicle meets DMV vehicle requirements.
- 3) Company owner pays annual fee (\$1000 for new companies).
- 4) For new companies MCTRP Administrator visually looks at vehicle to check for markings, meter and other basic requirements.

Driver Permit Driver applicant meets with MCTRP Administrator who explains the process and the following steps are taken:

- 1) MCTRP Application completed and non refundable \$100 fee is paid
- 2) Application is completed to anti-drug and alcohol misuse prevention program and \$100 fee paid for drug/alcohol testing and reporting. Applicant is sent to testing site. Applicant authorizes results to go to MCTRP Administrator and Company Representative.
- 3) Applicant provides photo head shot for permit.
- 4) Applicant is sent to Sheriff's Dept for live scan background check with results to go to MCTRP Administrator.
- 5) Upon obtaining successful results from background and drug/alcohol tests (MCTRP Section C3), MCTRP Administrator issues permit and informs Company representative.