

# MARIN GENERAL SERVICES AUTHORITY

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## MEMORANDUM

**DATE:** September 7, 2010

**TO:** MGSA Board of Directors

**FROM:** Paul Berlant, Executive Officer

**SUBJECT:** AGENDA ITEM: C: Streetlight Repair Program Update and Contract Addendum

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Recommendation: Authorize execution of contract addendum with Republic ITS for Streetlight Repair Program.

As the Board recalls, \$60,000 has been allocated in the 2010 -11 MGSA operating fund budget for repair of streetlight poles and fixtures as identified in Republic ITS's visual inspections conducted earlier this year. MGSA and Republic staff have prepared a plan to address the most pressing items, which will not be done under Republic's regular Schedule 2 maintenance obligations (the County, San Anselmo and Tiburon have selected the Schedule 2 option (Novato was a Schedule 2 member until June 30, 2010)). Some of the damaged or leaning poles are owned by PG&E. Republic has or will inform PG&E of these and we expect PG&E to make the necessary repairs. The program will commence in September and should be completed by the end of the year. It appears that given the large number of poles owed by PG&E and the repairs Republic will do under the Schedule 2 that virtually all of the major, safety repairs will be completed this year with the funds currently budgeted.

The attached summary and spreadsheet show that the great majority of the cost of the proposed work will be for the repair/replacement of streetlight poles (\$54,000). Note that although the City of Novato has switched from Schedule 2 to Schedule 1, Republic will honor their previous Schedule 2 contract status since the pole/fixture inspections were done when Novato was a Schedule 2 member.

Republic is recommending that we spend an additional \$2740 this year (total \$62,740) to replace all of the missing hand hole covers located at the base of metal poles. There are a total of 140 missing covers, 74 of which are covered under Schedule 2. Thus, we would be billed for 66. Although hand hole covers seem like a minor item, Republic is particularly concerned about them due to the potential of a child putting his/her hand up into the pole and being injured. The \$2740 is available from MGSA operating fund contingencies, which was budgeted at \$71,000.

Republic and MGSA staff will make a presentation to the Marin Public Works Association at the September 16<sup>th</sup> meeting to outline the program and get feedback. MGSA does not have resources to conduct inspections of the work, thus we will ask local Public Works department staffs to inspect any work they believe needs to be checked. It should be noted that most of the work Republic does on behalf of MGSA members is only inspected on an occasional basis as local agencies determine the need to do so. Along with their regular work logs and documentation, Republic will take “before and after” pictures of any poles that are replaced as further documentation.

As noted, this year’s proposed program addresses the most serious safety issues Republic has identified. However, there are other repairs and maintenance issues, which could not be handled within the approved budget. These repairs include painting streetlight poles, replacing missing pole numbers, replacing cracked or damaged lenses, and replacing the laminate wood poles on Redwood Blvd in Novato.

For this program, MGSA will be the client contracting with Republic ITS. Dave Byers has prepared an addendum to the overall contract between Republic and MGSA for the streetlight repair work. The addendum calls for Republic to do the repair of poles and fixtures, per the list of identified deficiencies, for a maximum cost of \$62,740. However, we will eliminate \$7,240 worth of work if the Board prefers to wait to on the added expenditure. I am requesting that the Board authorize me to execute the contract addendum. The addendum is not attached, but Dave Byers will have a copy at the September 7<sup>th</sup> meeting.

Attachments:  
Streetlight Repair Program Summary and Spreadsheet