



Marin County Department of Public Works
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www.mcstoppp.org

Date: June 10, 2010

**Member
Agencies:**

To: Marin General Services Authority (MGSA)

Belvedere

From: Terri Fashing, Program Manager

Corte Madera

RE: *Proposed MCSTOPPP 2010-2011 Budget*

**County
of Marin**

Thank you for your continued support of MCSTOPPP and this opportunity to present the proposed FY 10-11 budget.

Fairfax

FY 10-11 MCSTOPPP Budget <i>(21% reduction over FY 09-10 budget)</i>	(\$497,996)
Transfer from reserve <i>(Anticipated MCSTOPPP end of FY 09-10 reserve is \$351,109)</i>	\$34,726
FY 10-11 Municipal Contribution <i>(~27% reduction over FY 09-10 contribution)</i>	\$440,270
FY 10-11 Other Revenues and Interest	\$23,000
Total	(\$497,996)
Anticipated FY 10-11 MCSTOPPP reserve	\$316,383
Anticipated FY 10-11 combined MCSTOPPP and Used Oil Block Grant reserve	\$393,735
Set aside from reserve for Phase II permit	\$230,000
Anticipated FY 10-11 combined reserve (Phase II costs subtracted)	\$163,735

Larkspur

Mill Valley

Novato

Ross

San Anselmo

The 21% budget reduction will include reductions in printing, contract services and membership fees. This reduction is proposed for one fiscal year and staff will re-assess status with municipalities next year.

San Rafael

Sausalito

In FY 10-11, MCSTOPPP will focus on tracking, preparing for, and commenting on the reissued draft Phase II permit and will continue to assist Marin's local municipalities with stormwater permit compliance.

Tiburon

Attachments-budget tables

Cc (electronic copies):

Farhad Mansourian, Director of Public Works
Bob Beaumont, Chief Assistant Director of Public Works
Tracy Clay, Principal Civil Engineer
Liz Lewis, Principal Planner
Municipal Stormwater Coordinators
Marin Public Works Directors
Marin Managers
Paul Berlant, Marin General Services Authority

Municipal Contribution, Shares and Formula

Table 1

Municipality	AREA (sq. miles)	Population**	SHARE	2010-2011 MCSTOPPP Proposed Contribution
TOTAL				\$440,270
BELVEDERE	0.49	2,175	0.006778571	\$2,984
CORTE MADERA	3.9	9,816	0.039573997	\$17,423
FAIRFAX	2.7	7,492	0.028733091	\$12,650
LARKSPUR	3.05	12,398	0.040005804	\$17,613
MILL VALLEY	4.67	14,144	0.05197194	\$22,882
NOVATO	27	53,357	0.245967175	\$108,292
ROSS	1.4	2,422	0.012092703	\$5,324
SAN ANSELMO	2.5	12,744	0.03774406	\$16,618
SAN RAFAEL	17.3	58,822	0.204855941	\$90,192
SAUSALITO	2.2	7,596	0.026273076	\$11,567
TIBURON	3.3	9,000	0.034817267	\$15,329
CO OF MARIN	94.19	70,685	0.271186376	\$119,395
Total	162.7	260,651	1	\$440,270
**Pop. Figures are based on 1/1/2010 State of CA Dept. of Finance figures. Follow link: http://www.dof.ca.gov/research/demographic/reports/estimates/e-4/2001-10/documents/E-4_2010.xls				
CONTRIBUTION FORMULAS: County Share = Co POP/ sum POP City Share = (1.00-county share)[0.5*area/ sum city areas +0.5*pop/ sum city pop.]				

Formula for Calculating Contributions to MCSTOPPP

County Share = $\frac{\text{Population of unincorporated areas within Marin County}}{\text{Total population within Marin County}}$

Each City/Town Share = $\frac{(1.00 - \text{County Share}) 0.5(\text{Area}) + 0.5(\text{Population})}{\sum \text{City Areas} \quad \sum \text{City Population}}$

The "Alameda Formula" was selected as the simplest method of allocation for determining each municipality's contribution to MCSTOPPP. This formula was recommended to Marin's City Managers who approved its use in 1992. It has worked well in Alameda County and is easy to use. The County's share is calculated solely on the basis of population. A weighted formula using population and area is used for the cities.

SAP Commitment Item	MCSTOPPP and Used Oil Block Grant (UBG) Budget	09-10 Updated Budget	09-10 Projected Actuals	2010-2011 Proposed Budget
SUMMARY				
	TOTAL MCSTOPPP REVENUES	\$627,300	\$667,157	\$463,270
	TOTAL MCSTOPPP EXPENDITURES*	\$835,598	\$799,176	\$497,996
	<i>MCSTOPPP Contingency needed to balance budget -subtract revenues from expenditures</i>			\$34,726
	MCSTOPPP CONTINGENCY (Reserve remaining)	\$437,129	\$351,109	\$316,383
	MCSTOPPP 10-11 Budget (Expenditures + contingency)			\$814,379
	TOTAL UBG REVENUES	\$159,812	\$35,101	\$131,281
	TOTAL UBG EXPENDITURES	\$145,845	\$70,764	\$59,630
	UBG Fund Center CONTINGENCY (Reserve remaining)	\$28,765	\$5,702	\$77,352
	UBG 10-11 Budget (expenditures + contingency)			\$136,982
	MCSTOPPP & UBG Total Contingency (Reserve Remaining)			\$393,735
	TOTAL BUDGET (MCSTOPPP & UBG)	\$1,301,492	\$1,226,751	\$951,361
	Set aside reserve for Phase II Reissue Costs			
	Updated Stormwater Management Plan			\$80,000
	Monitoring Program Plan			\$50,000
	Updated New Development Plan			\$100,000
	Total			\$230,000
	Total Reserve remaining (Phase II reissue costs subtracted)			\$163,735
MCSTOPPP - DETAILED BUDGET				
MCSTOPPP REVENUES				
CITY CONTRIBUTION				
		\$600,300	\$600,300	\$440,270
4410125	Interest	\$17,000	\$7,000	\$5,000
4710642	Miscellaneous Revenue - from partner agencies	\$10,000	\$17,000	\$15,000
4710642	Miscellaneous Revenue - registrations and other		\$5,610	\$3,000
4710642	Miscellaneous Revenue - BASMAA Refund		\$32,000	
4810110	Transfers In (interest from old account)		\$5,247	
	Total MCSTOPPP REVENUES	\$627,300	\$667,157	\$463,270
MCSTOPPP EXPENDITURES				
Contract Services				
	Carry forward encumbrances	\$97,782	\$83,599	
	08-09 All Contract Services			
	Stormwater Consultant Contract	\$65,000	\$18,000	
	• 09-10 Technical and Regulatory Assistance			
	• Shift 09-10 Annual Report task to new contract			
	Stormwater Consultant Contract	\$20,000	\$0	
	• Stormwater Management Plan Update			
	• Postponed until Phase II permit reissuance			
	Stormwater Consultant Contract	\$60,000	\$125,000	
	• 09-10 and 10-11 Annual Reports			
	• 2010 and 2011 Technical/Regulatory Assistance			
	Audit required per JEPA		\$20,000	\$7,500
	Direct Program Expenses - contract services	\$81,721	\$76,000	\$49,500
5210100	Total Contract Services	\$324,503	\$322,599	\$57,000
Membership Fees				
	BASMAA	\$12,926	\$12,875	\$13,133
	Regional Ad Campaign contribution	\$10,000	\$0	\$0
	Regional Monitoring Program (SFEI)	\$55,637	\$55,557	\$55,557
	North Bay Watershed Association	\$6,000	\$5,398	\$5,500
	CASQA	\$5,500	\$1,100	\$1,100
5211300	Total Membership Fees	\$90,063	\$74,930	\$75,290
Miscellaneous Services				
	Carry forward - encumbered	\$4,516	\$0	\$0
	Printing	\$27,734	\$22,000	\$14,000
	Miscellaneous Services (venue rental, catering)	\$5,000	\$7,500	\$3,000
5211500	Total Miscellaneous Services	\$37,250	\$29,500	\$17,000

SAP Commitment Item	MCSTOPPP and Used Oil Block Grant (UBG) Budget	09-10 Updated Budget	09-10 Projected Actuals	2010-2011 Proposed Budget
Other Expenditures				
5210700	Cell Phones (Communication Services)	\$400	\$400	\$400
5210900	Software (M & R Services)	\$500	\$385	\$250
5211100	Restoration Services (M&R Services Land & Bldg)	\$0	\$0	\$0
5211200	Storage Unit (Rent)	\$800	\$792	\$792
5211300	Professional Development Expense	\$1,500	\$100	\$500
5211400	Mileage and parking (Travel)	\$500	\$500	\$400
5220100	Office Supplies	\$4,500	\$3,000	\$2,500
5220200	Restoration Supplies (M & R Supplies Equip)	\$0	\$35	\$0
5220300	Restoration Supplies(M & R Supplies Land & Bldg)	\$400	\$814	\$0
5220800	Miscellaneous Supplies	\$3,000	-\$5,140	\$2,500
**	Salaries and Wages-Regular Staff	\$360,182	\$360,000	\$330,000
5510700	Indirect County Overhead (2)	\$12,000	\$11,262	\$11,364
	Total Other	\$383,782	\$372,147	\$348,706
	TOTAL MCSTOPPP EXPENDITURES	\$835,598	\$799,176	\$497,996
USED OIL BLOCK GRANT (UBG) - DETAILED BUDGET				
UBG REVENUES				
State Grant				
	Final Reimbursement - UBG 13th Cycle	\$12,370	\$18,940	
	Reimbursement - UBG 14th Cycle	\$77,734	\$16,161	\$61,573
	Reimbursement - UBG 15th Cycle	\$69,708		\$69,708
4530527	Total UBG REVENUES	\$159,812	\$35,101	\$131,281
UBG EXPENDITURES				
Contract Services				
	Carry forward - encumbered	\$27,817	\$23,487	
	Contract services	\$79,470	\$21,626	\$30,986
5210100	Total Contract Services	\$107,287	\$45,113	\$30,986
Miscellaneous Services				
	Carry forward - encumbered	\$905	\$0	
	Printing	\$19,299	\$16,797	\$20,000
	Miscellaneous Services (venue rental, catering)	\$0	\$0	\$0
5211500	Total Miscellaneous Services	\$20,204	\$16,797	\$20,000
Other Expenditures				
5211300	Professional Development Expense	\$0	\$60	\$0
5220100	Office Supplies	\$60	\$40	\$14
5211500	Miscellaneous Supplies	\$3,434	\$1,042	\$1,000
**	Salaries and Wages-Regular Staff	\$14,860	\$7,713	\$7,630
	Total Other	\$18,354	\$8,855	\$8,644
	TOTAL Used Oil Block Grant EXPENDITURES	\$145,845	\$70,764	\$59,630
*Total 09-10 Updated Budget include encumbered funds from 08-09				
**This Commitment Item changed in 2009 from 5510260 to 7060010				