

MARIN GENERAL SERVICES AUTHORITY

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DRAFT MEETING NOTES

Meeting of January 21, 2010

The meeting came to order in the Corte Madera Town Council Chambers at 10:03 AM.

PRESENT: Ken Nordhoff Chair, President called the meeting to order with Gary Broad, Wayne Bush, Cathy Capriola, Clarissa Daniel, and George Rodericks present. Hamid Shamsapour arrived at 10:10. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, Taxicab Regulations Program Manager Jeff Rawles. Also present was court reporter Jennine Ferrel.

- A. The minutes of the November 12, 2009 meeting were approved as written.
- B. Berlant reported that he attended a demonstration of LED and Induction streetlights in Santa Rosa. Board members requested information regarding the demonstration be sent to them.
- C. Closed Session:
 - 1) Conference with Legal Counsel - Pending Litigation pursuant to subdivision (c) of Government Code Section 54956.9(a): Name of Case: People of the State of California v. Barry, et. al. (Novato Taxi Litigation). No action was taken.
 - 2) Liability Claim – Claimant: Guy Howlett. Application to Present Late Claim pursuant to Government Code Section 911.6. There Board reported that they agreed to grant the application to file the late claim.
- D. Byers reported that John Sharp, attorney for Novato Taxi, requested a continuance of the hearing regarding the Notice of Intent to Terminate Telephone Service to Novato Taxi and the Compliance Order 2009-02 issued to Novato Taxi. Motion by Shamsapour, seconded by Capriola to continue the matter to February 9, 2010 at 2:00 P.M. Motion carried 7-0.

Berlant and Rawles gave the Board an update on the latest activities regarding the taxicab regulation program.

- E. Berlant gave an update on the Marin Climate and Energy Partnership program. The professional services contract with Richard Schorske has been completed. The MCEP Steering Committee would like to engage a planning consultant to serve as a “Sustainability Coordinator.” Motion by Broad, seconded by Daniel to authorize the Executive Officer to execute a professional services contract with Christine O’Rourke to serve as Sustainability Coordinator for the period of January through June 2010. Motion carried 7-0.

- F. Berlant reported on the 2008-09 Audit Report prepared by Maher Accountancy. The report contains no exceptions or other management recommendations. Motion by Daniel, seconded by Rodericks to accept the Audit Report. Motion carried 7-0.
- G. Bush gave an oral report on the MarinMap program, including updates on the activities of the MarinMap Executive Committee, new member SASM, Beta testing of record map linkages, purchase of a new aerial photo at a cost of \$2800, and launching of the first utility layer of storm drain maps.
- H. Berlant presented the extensions to professional services contracts with Regional Government Services (RGS) and Local Government Services (LGS) for the services of the Executive Officer and Administrative Services Associate. The extensions would continue the services through December 31, 2010 at the same terms as those of 2009. Motion by Bush, seconded by Shamsapour to authorize the President to execute the agreement with RGS and the Executive Officer the agreement with LGS. Motion carried 7-0.

The Board also asked to conduct a performance review of the Executive Officer. Board members Ken Nordhoff, Gary Broad, and Clarissa Daniel volunteered to serve as a committee to conduct the review.

- I. The Board considered changes to the Board meeting schedule for 2010. The September meeting was changed to September 7, 2010 at 2:00 P.M. and the May meeting was cancelled. Following is the 2010 schedule:

- February 9 at 2:00 P.M.
- March 11 at 10:00 A.M.
- June 10 at 10:00 A.M.
- September 7 at 2:00 P.M.
- November 18 at 10:00 A.M.

- J. Public Comment. There was no public comment.

- K. The meeting adjourned at 11:30 A.M.

NEXT MEETING: Special Meeting on February 9, 2010 at 2:00 P.M.

Paul Berlant, Executive Officer