

**MARIN GENERAL SERVICES AUTHORITY**  
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**DRAFT MEETING NOTES**

Meeting of November 12, 2009

The meeting came to order in the Corte Madera Town Council Chambers at 10:00 AM.

PRESENT: George Rodericks, Vice-Chair, called the meeting to order with Gary Broad, Wayne Bush, Michael Frank, and Hamid Shamsapour present; Clarissa Daniel arrived at 10:20; Ken Nordhoff was absent. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, Taxicab Regulations Program Manager Jeff Rawles.

- A. The minutes of the September 9, 2009 meeting were approved as written.
- B. Berlant reported that the Marin Public Works Directors will hear a report on LED lighting at their November 19<sup>th</sup> meeting and that the JPA Oversight Committee has not met regarding MGSA.
- C. Berlant reported on the Streetlight Program; As requested, a physical inspection program has been proposed by Republic ITS. A rate schedule for the inspections has been proposed based on whether the pole bases are encased in concrete or asphalt and whether the poles are solid or hollow bore poles. Each member agency would choose whether to subscribe to the added service by Republic.

In response to a question from Member Frank, Andrew Poster of Republic noted that approximately 11,500 of the 16,000 MGSA owned streetlights have been visually inspected under the inspection program started this fiscal year, they are typically finding no major problems (mostly missing minor parts such as ID tags) and hope to complete the inspections by December 2009.

Member Shamsapour reiterated his concern for a more comprehensive inspection and made a motion, seconded by Member Broad to adopt Resolution 2009-09 to amend the Master Rate Schedule for 2009-2010 to include the physical inspection program. Motion passed 5-0, two absent.

- D. Berlant and Rawles reviewed the update on the Taxicab Regulation Program. Emphasis has been placed on enforcement of regulations with assistance of municipal police agencies as well as the issuance of one Compliance Order pursuant Section G to the regulations.

Berlant reported on the proposed amendment to permit fees; an increase of \$200 per year for the next three years for vehicle permits for those companies that first applied before November 13, 2008. The proposed increases would bring the program to close to a break-even point during 2012.

The Board discussed alternative ideas for raising permit fees to achieve cost recovery, however concluded that since the taxi companies were given notice of the proposed fee increases and found that the added vehicle permit fees would not add an inappropriate burden to taxicab companies, endorsed the proposal as written. Motion made by Member Bush, seconded by Member Shamsapour to adopt Resolution 2009 – 10 amending taxi vehicle permit fees. Motion passed 6-0, one absent.

- E. Berlant gave an update on the Marin Climate and Energy Partnership program. The professional services contract with Richard Schorske has lapsed, however Mr. Schorske will remain available to respond to comments from BAAQMD regarding the last submittal required under their grant. The MCEP Steering Committee will be seeking to engage a contractor during 2010 to serve as “Sustainability Coordinator” to assist in the completion of the scope of work for the MCF grant through the spring of 2010 and will then reassess how it will proceed with the efforts of the MCEP. No action was taken.
- F. Berlant reported that the Board of Supervisors has requested that the MGSA consider whether it could serve as the administrator of an AB 811 program for the County. He reported on his research, the various aspects of such a program and some of the possible alternatives.

Members noted that the County staff already has done much of the work needed to begin an AB 811 program, that the program is really a banking program for energy efficiency improvements, that the County has the expertise and professional relationships in place to operate the program, and that even though the MEA does not include three Marin County cities, there are ways to include these cities in such a program. The consensus of the Board was that the MGSA is not the agency to oversee an AB 811 program and directed Berlant to inform the County of this conclusion.

- G. Berlant presented an extension of the Professional Services contract with the City of Mill Valley for the administration of the MarinMap program. The extension would take the contract through November 18, 2010 at the same terms as are currently in effect. Member Frank moved, seconded by Member Broad to authorize the Executive Officer to execute the contract. Motion carried 6-0, one absent.

Member Bush provided an update on the Marin Map program. He reported that the JEPAs governing structure calls for a steering committee to make big picture decisions while there is an executive committee which will do the day-to-day committee work, that SASM has joined the JEPAs, and that he is working with software vendor ESRI to secure a master license agreement which should reduce costs to members.

- H. Berlant presented a proposed schedule of Board meetings for 2010. The Board typically meets on the second Thursday of odd numbered months. However, the recommendation includes a meeting in June rather than July to accommodate adoption of the annual budget and a meeting on November 18, 2010, instead of November 11, 2010, to avoid the Veterans Day holiday. Motion by Member Bush, seconded by Member Shamsapour to approve the schedule. Motion carried 6-0, one absent.
- I. Public Comment. There was no public comment.

- J. Closed Session: Conference with Legal Counsel  
Anticipated Litigation: Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: One potential case. There were no announcements.
- K. The meeting adjourned at 11:30 A.M.

**NEXT SCHEDULED MEETING: January 14, 2010 (10:00 AM)**

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Paul Berlant, Executive Officer