

MARIN GENERAL SERVICES AUTHORITY
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MEMORANDUM

DATE: June 12, 2008

TO: MGSA Board of Directors

FROM: Paul Berlant, Executive Officer

SUBJECT: AGENDA ITEM C-1: AUTHORIZATION TO AMEND THE PROFESSIONAL SERVICES CONTRACT WITH REGIONAL GOVERNMENT SERVICES FOR THE MARIN COUNTY TAXICAB REGULATION PROGRAM

Recommendation: Authorize the Board Chair to execute an amendment to the contract for professional services with Regional Government Services (RGS) for the Marin County Taxicab Regulation Program (MCTR) to include proposed budgeted expenditures for FY 2008-09.

Background: In anticipation of the Board's budget action regarding taxicab regulation, I am recommending that the Board authorize the Chair to execute an amendment, effective July 1, 2008 with RGS to reflect the additional costs associated with administration of MCTR. As Permits have been processed, MCTR staff has had to become fully engaged in the permit applications, follow-up on drug/alcohol testing and background checks, issuance of the permits, the occasional new application for driver and/or company permits, and responses to inquiries from drivers, company representatives, and the public.

\$53,000 in proposed 2008-09 MCTR budget for contract services for program administration (part of the FY 2008-09 budget consideration on this meeting agenda). The contract is with RGS, which employs Jeff Rawles as the program administrator. The proposed budget reflects hours in addition to the time called for in our current contract. I am requesting authorization to negotiate an amendment to the MGSA/RGS contract to allow added time for Mr. Rawles during the next several months at the current compensation rate. The terms of the amendment would include additional payment of up to \$20,000 over the full fiscal year (this amount is included in the \$53,000 budgeted). The mechanics of this arrangement have not yet been finalized with RGS. Upon completion of the amendment, I am also requesting authorization for the MGSA Board Chair to execute the contract amendment based on this recommended Board action.