

MARIN GENERAL SERVICES AUTHORITY
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MEMORANDUM

DATE: May 8, 2008
TO: MGSA Board of Directors
FROM: Paul Berlant, Executive Officer
SUBJECT: AGENDA ITEM **D**: FY 2007-08 MCEP BUDGET AMENDMENT

Recommendation: Approve a \$2,000 revenue and expenditure amendment for FY 2007-08 for the Marin Climate and Energy Partnership (MCEP) program.

Background:

At its March meeting, the Board approved a budget of \$6,000 in revenues and expenditures to cover MCEP contract start-up expenditures. These revenues are available from MCEP member “match” contributions. The \$6,000 is sufficient to cover consulting costs, but not unanticipated incidental costs such as advertising the RFP for the Climate Action Director who will be brought on board during the FY 2008-09 fiscal year. In order to cover these incidental costs, staff recommends allocating an additional \$2,000 to both revenue and expenditures during FY 2007-08. Sufficient matching funds have been received to cover these added costs. Unused funds will be carried forward to FY 2008-09.